

Course Title _____ Teacher _____

Course Syllabus Evaluation Guide

Following is a description of the contents and expectations for each section of a syllabus. Please use these descriptions as a guideline for evaluating the syllabi you have received. Check the components that you identify in each section of the syllabus. If you think a particular section of the syllabus needs to be revised, please write your suggestions on this form. These suggestions will be shared with the teacher who wrote the syllabus.

Please circle the rating for each of the five sections of the syllabus and calculate the points for each section.

1. Course Description 0 1 2 3 4 X 3 = _____

_____ Aim: Statement of what students will learn in the course.

_____ Topics covered:

_____ Place within the program of study: State if this is a required course for specific major(s). Indicate the prerequisites for the course and if the course is a prerequisite for other courses.

_____ Length: Is this a full-year or semester-length course? How much time per day?

_____ Prerequisites: List any courses that students must take before taking this course.

Suggestions for revision:

2. Instructional Philosophy and Instructional Delivery Plan 0 1 2 3 4 X 4 = _____

_____ Expectations for student performance

_____ How instruction will be delivered

_____ How students will work (independently and/or in teams)

_____ How the community will be used

_____ How students will be evaluated

Suggestions for revision:

3. Course Goals 0 1 2 3 4 X 6 = _____

The range of goals should reflect basic knowledge, higher levels of intellectual development, and procedural skills that students will acquire in the course. The course goals should reflect an integration of technical standards/competencies, academic content standards, and transferable work skills.

_____ The goals integrate the essential competencies: technical, academic, transferable work skills, i.e., what students should know and be able to do by the end of the course.

_____ Core Course Standards are embedded into the goals.

_____ There should be from 6-10 goals/objectives to achieve by the end of the course that address critical knowledge and skills and provide an image of what is expected of the student.

Suggestions for revision:

4. Major Course Projects

0 1 2 3 4 X 6 = _____

- _____ Course projects are clearly related to course goals.
- _____ Course projects allow students to acquire technical, academic, and transferable work skills.
- _____ Course projects provide opportunities for students to learn in a contextual and/or work-related setting.
- _____ Course projects provide opportunities for students to develop critical thinking and problem solving skills.

Suggestions for revision:

5. Course Assessment Plan

0 1 2 3 4 X 6 = _____

- _____ The course assessment plan evaluates academic, technical, and transferable work skills.
- _____ The course assessment plan contains multiple assessment strategies.
- _____ The course assessment plan addresses lower, middle, and higher level thinking skills.
- _____ The course assessment plan provides the teacher with necessary information to vary instruction to meet individual student needs.

Suggestions for revision:

TOTAL POINTS _____